

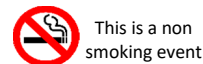
STEAMFEST 2025

Big Shed Stallholder Registration

8th, 9th & 10th March 2025



Thirty years on & a whole new look!



This is a non smoking event

www.steamfesttasmania.org.au

FESTIVAL OPENING HOURS Sat & Sun 9:30am - 5pm, Mon 9:30am - 4pm

Stallholder Details - Please print clearly			
Contact Name:			
Business Name & ABN:			
Email:			
Mobile:			
Do you have Public Liability as a stallholder?	Yes/No	If yes, how much? Please attach a copy of your Certificate of Currency.	\$
		If no, you may be required to pay an additional surcharge on your booking fee.	
What type of items does your stall / attraction sell?			
Big Shed stalls only	FRIDAY 3pm - 8pm <input type="checkbox"/>	SATURDAY 7am - 9am <input type="checkbox"/>	ACCESS TO STALLS
SET UP TIMES	NOT BEFORE 3PM		SUN & MON FROM 7:30am
Enquiries: Jill Ridgway - 0448 631 922 E: jilly.ridgway@gmail.com OR Damien Coulson - 0400 430 689			

All stall bookings come with two x 3 day entry passes. Gazebos can only be erected on stalls against the walls.

			Cost Each	Qty Req'd	Total Cost
3 days BIG SHED small 3m x 3m stall			\$120.00		
3 days BIG SHED large corner stall			\$240.00		
3 days POWER	Wall sites only	10 amps	\$40.00		
3 days TABLE HIRE (1800mm x 600mm) each			\$15.00		
3 days EXTRA STAFF entry tickets per person			\$30.00		
3 days UNPOWERED CAMPING per person			\$30.00		
Size/decription of camping unit			Total fee required:		
Redwater Creek Steam & Heritage Society Inc (use contact name above as reference)			Bank Transfer to Bendigo Bank BSB 633-000 A/C 159 850 759		

CONDITIONS

1. SteamFest reserves the right to accept or reject any application at the discretion of the committee without explanation. No correspondence will be entered into.
2. All vehicles to be parked outside the grounds between 9am and 5pm.
3. Only items included in your application and approved by the committee to be sold at the event. We reserve the right to remove items that do not comply.
4. You are required to bring your own power leads. All power leads must have current test tags. This is your responsibility. Cords will be inspected. Please attach your test/tag Certificate if you have one.
5. Applications will not be accepted until full payment is received.
6. Attendance at SteamFest is at your own risk, and SteamFest will not be liable for any damage to property whilst on site.
7. SteamFest is required to evidence safe operation and consideration of potential hazards. Risk Assessment must be lodged with your Registration Application.
8. It is expected that stallholders will attend the event all three days until closing time.
9. The committee can request that stallholders comply with all requests made for health & safety reasons & that if the stallholder does not comply, they can be asked at any stage to leave the festival.
10. Single use plastics will be reduced where ever possible.

Applicants Checklist – please return the following with your Registration Form

- * Copy of Certificate of Currency for Public Liability for March 2025
- * Risk Assessment reviewed / amended and signed.

* Relevant paperwork to meet Government regulation if you are selling food or bottled alcohol

Closing Date is November 25th 2024. A payment invoice will be sent to your email address.

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Stall holders – Big Shed – Risk assessment

Please review & add information as required, & cross out information not applicable for your stall. Please discuss these risks with your staff.

Activity	Possible Hazards	Persons and or property that may be harmed / damaged	Risk Controls in place	Residual risk level	Further actions	Responsible person/s
Setting up / packing up stall/s structures and furniture	Moving small and large objects in an uncontrolled manner	Injury to self / other persons / property including vehicles	<ul style="list-style-type: none"> Effective communication Ensure clear pathway and line of sight Obey speed signs Follow manual handling information Objects over 20 kgs to be a 2 person lift 	Possible / minor = Low	Disseminate manual handling information	Stall holder/s Event officers to be vigilant to hazards
Un / packing merchandise and setting stall up	Trip hazards Damage to property	Injury to self / other persons Damage to property including Vehicles, merchandise	<ul style="list-style-type: none"> Ensure clear paths Secure merchandise Clear rubbish. Do not overcrowd display Ensure tables/ displays are stable 	Possible / minor = Low		Stall holder/s Event officers to be vigilant to hazards
Positioning items which are not secure	Merchandise falling onto a person or the floor	Injury to self / other persons Damage to property	<ul style="list-style-type: none"> Ensure that all items are secure 	Possible / minor = Low		Stall holder/s Event officers to be vigilant to hazards
Use of electrical equipment	Electric shock Tripping over cord	Injury to self / other persons Damage to property	<ul style="list-style-type: none"> All 240v equipment to be tested, tagged and current Ensure that items are in good condition Secure cords or use controls to mitigate hazards 	Possible / minor = Low		Stall holder/s Event officers to be vigilant to hazards
Additional Risks						

Signed.....and dated.....